

text area 13.5×19 cm – side margins 3.5 and 4 cm, top 5 cm

*Key words:
typed in Times New Roman, 9 points,
line spacing at least 11 points, italics*

First name SURNAME* (11 points)

GUIDELINES FOR AUTHORS **(title of the paper 13 points, bold, line spacing at least 15 points)**

These instructions provide the authors with requirements concerning the layout and style which should be adopted during preparation of a paper to be reproduced with photo-offset technique. The paper should be prepared using MS Word 2000/XP/2003 word processor and sent electronically to the Editor as editable DOC file and PDF file. Papers in PDF format are required for review purposes, but authors are required to upload editable MS Word files for inclusion in the book. These are the 'Publication Files'. The text area (without page number) should be 13.5×19 cm. An informative and short abstract (10–15 lines) should be given at the beginning of the paper. Recommended format of the abstract is: length of lines 13 cm, set in 0.5 cm from the left-hand side margin (the first line with a 0.5 cm indentation), typed in Times New Roman (9 points), line spacing at least 11 points.

1. COMPOSITION OF TEXT MATTER (main heading 11 points)

1.1. INTRODUCTION (sub-heading 9 points)

All accepted papers will be published as book chapters in an edited volume with ISBN, which will be available at the conference. Authors should use terms **chapter** or **section** instead of article. Submission should describe original work not submitted or published elsewhere.

The full paper should be 10 pages long. Papers longer than 10 pages will be extra charged as noted at the conference web site.

* The name of the institution represented by the author, address – font size 9 points, under line of 2 cm in length.

1.2. STYLE FOR MANUSCRIPTS (9 points)

The main body of the paper should be written in 11 point font, line spacing at least 13 points at a full length of line, i.e., 13.5 cm; each new paragraph should start with a 0.5 cm indentation. It is not recommended to leave additional blank lines between paragraphs. Do not start a new paragraph in the last line of the column and avoid typing the last line of the paragraph on a new column. The last line of a paragraph should contain at least 5 characters. Please, use text style for main body of the paper.

1.3. MATHEMATIC FORMULAE AND TABLES (9 points)

Mathematical formulae should be typed using font size 11 points. They should be centered and numbered in parentheses on the right-hand side. All symbols representing variables should be typed in italics, both in the formulae and in the text. Leave one line space between the text and the formula.

$$x = \frac{a^{1-c} + b}{10 - d_2} \quad (1)$$

Tables (including captions) should be typed using font size 9 points, line spacing at least 11 points. Table captions should be centered.

Other recommendations include the following:

- do not use slash marks in place of parentheses,
- use the Alt 0150 (Ctrl + Num –) code for a dash to represent ranges, e.g.: 3–45 MPa.

2. ILLUSTRATIONS

2.1. STYLE FOR FIGURES

Drawings, diagrams and photographs should be numbered consecutively 1, 2, ..., n . Captions given in English should be centered. Leave one line space between the figure and the text. If an illustration is very small, you may impose the caption or continue the text next to it, and the rule is that it should be placed in the left part of even-numbered pages, and in the right part of odd-numbered pages. For figure captions use font size 9 points, and at least 11 point line spacing. Drawings and photographs produced on a computer or scanner should be included into the text. Neither half-tones (also in tables)

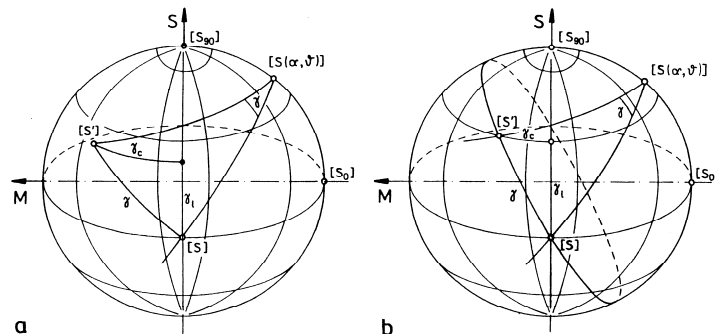


Fig. 1. For figure caption (9 points)

nor colored lines are acceptable in drawings, since these are usually not reproducible in black-and-white printouts. Do not use Ms Word for illustrations to be printed in color (should such a possibility be agreed upon with conference organizers). Since particular colors cannot be separated. Colored illustrations, apart from being included in MS Word files, should be submitted as separate graphic files, the required formats being tiff, psd (raster files), or eps, cdr (vector files). The highest acceptable version of CorelDraw is CorelDraw 11. The tiff file can be with lzw or zip compression, whereas for jpg file no compression is admissible. Use CMYK color model for any graphic material; with the required resolution of raster graphics up to 300 dpi. Illustrations which do not meet the above requirements will be printed in black-and-white.

REFERENCES (9 points)

Particular items referred in the text should be given on-line by bracketed numerals, e.g., [3]. References should be given in the style presented below, with the names of authors being listed in alphabetical order – font size 9 points, line spacing at least 11 points. References should be complete with the surnames of all authors, initials(s) of the first name(s), title of the paper (indicate the number of consecutive edition or volume), name of the journal the article is taken from, place of publication, editors, year, number (in the case of journals), the inclusive page range. For references in the Russian language, either the Cyrillic alphabet can be used or transliteration should be made.

An example of references is the following:

- [1] FRANCIS P., JAMIN S., JIN C., YIN Y., RAZ D., SHAVITT Y., ZHANG L., *IDMaps: A Global Internet Host Distance Estimation Service*, IEEE/ACM Transactions on Networking, Vol. 9, No. 5, 2001, 525-539.
- [2] KOWALSKI L., *Zastosowanie doświadczalnej mechaniki zniszczenia do kompozytów o matrycach cementowych*. In: *Mechanika kompozytów betonopodobnych*, A.M. Brandt (ed.), Wrocław, Ossolineum, 1983, 449–501.
- [3] NOWAK W., *Plasticity of polycrystal*, Warszawa, PWN, 1987, 687–704.